REGISTERED COMPANY NUMBER: 04046637 (England and Wales) REGISTERED CHARITY NUMBER: 1083852

FARNBOROUGH CHRISTIAN OUTREACH

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST JULY 2021

HPCA Limited
Chartered Accountants
Station House
Connaught Road
Brookwood
Woking
Surrey
GU24 0ER

CONTENTS OF THE FINANCIAL STATEMENTS for the year ended 31st July 2021

]	Page	e
Report of the Trustees	1	to	3
Independent Examiner's Report		4	
Statement of Financial Activities		5	
Balance Sheet	6	to	7
Notes to the Financial Statements	8	to	15
Detailed Statement of Financial Activities	16	to	17

REPORT OF THE TRUSTEES for the year ended 31st July 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st July 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The Charity's objects are to promote the advancement of Evangelical Christian Causes on an ecumenical basis.

The principal activity of the charity during the year was the running of the Christian Resources Centre known as 'The Triangle', In addition the Charity sponsored and facilitated a number of local events.

PUBLIC BENEFIT

The Charity is of public benefit in the following ways:

- Provision of literature and other supplies and resources for local Churches and schools;
- Supplier of fairly traded goods to the local community, including the local Borough Council;
- Employment of special needs people;
- Employment of voluntary staff and an active participant in work experience scheme.

ACHIEVEMENT AND PERFORMANCE

Bookshop sales for the year reduced to £55,138 (compared to £75,977 in 2020) against a background of very difficult trading conditions for retailers as a result of the Covid 19 pandemic restrictions and lockdowns. Out of shop sales including orders for Schools and Churches have continued throughout the period where possible and we have also had support from individual customers with telephone, email and website placed orders.

Voluntary income including legacies for the period was also significantly lower at £34,504 (compared to £56,875 in 2020). However the Charity was helped by Government Covid Grants totalling £12,574 for the period. With restricted trading, expenses and purchases consequently reduced with total resources expended of £102,677 (from £137,426 in 2020) meaning there was a net income for the period of £2,550.

The Charity's subsidiary, The Triangle Café Limited had a turnover for the period of £17,276 (compared to £41,710 in 2020). The subsidiary paid a management charge to the Charity of £3,500 and also received significant Government Grants including Furlough payments of £46,581 for the period. The net result was a profit of £5,463 (compared to a loss of £11,654 in 2020). The café continues to be significantly impacted by the pandemic and was closed for much of 2021. Although now fully open, footfall has not yet recovered to pre-pandemic levels and also the cost of living increases are having an impact on sales as well as expenses.

FINANCIAL REVIEW

Principal funding sources

The main sources of income, derive from the sales of Christian literature and media, donations from members and supporters and sales from the subsidiary, the Triangle Café Limited.

Investment policy

Under the memorandum and articles of association, the charity has the power to make any investment which the trustees see fit, after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification.

Reserves policy

The General Fund represents the Unrestricted funds arising from the past operating results. It also represents the free reserves of the charity, as all fixed assets are included in the fixed asset fund, which is a designated fund. The general fund balance was £71,435 at 31st July 2021 and the aim of the trustees is to build this up to a balance which represents 3 months of operating expenditure.

REPORT OF THE TRUSTEES for the year ended 31st July 2021

FUTURE PLANS

The General Fund represents the Unrestricted funds arising from the past operating results. It also represents the free reserves of the charity, as all fixed assets are included in the fixed asset fund, which is a designated fund. The general fund balance was £71,435 at 31st July 2021 and the aim of the trustees is to build this up to a balance which represents 3 months of operating expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Farnborough Christian Outreach (a company limited by guarantee) was incorporated on 3rd August 2000, and was registered with the Charity Commission for England and Wales on 28th November 2000. On 31st January 2001, all of the assets and liabilities of the Farnborough Christian Outreach Trust (an unincorporated Charity, registered under the charity number 285306) were gifted to Farnborough Christian Outreach.

On 15th December 2000, The Triangle Café Limited (company number 4126321) was incorporated, with the sole issued share being held by Farnborough Christian Outreach. This company carries out the activities of the café situated in the new premises of Farnborough Christian Outreach, to which the charity moved in November 2001.

The company was established under its Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Appointment and induction of trustees

Trustees are appointed by the members and at each Annual General Meeting, one third of Board Members will retire from office. On retirement, trustees are eligible for re-election. The Articles of Association provides for a minimum of three trustees and no maximum. The trustees are also responsible for the appointment of new members.

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making processes and the recent performance of the charity. They meet key employees and the other trustees.

Organisational policy

The trustees meet every month. The general manager is appointed to manage the day to day operations of the charity. To facilitate effective operations, the general manager has delegated authority, within the terms of delegation approved by the trustees, for operational matters including finance and employment.

Risk assessment policy

The trustees have worked with staff to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04046637 (England and Wales)

Registered Charity number

1083852

Registered office

64 Kingsmead FARNBOROUGH Hampshire GU14 7SL

REPORT OF THE TRUSTEES for the year ended 31st July 2021

Trustees

K B Fontana (resigned 16.12.21) C M Mason J R D Edwards D R Palmer S M Smith G Dorey (appointed 7.3.22)

Independent Examiner

HPCA Limited Chartered Accountants Station House Connaught Road Brookwood Woking Surrey GU24 0ER

Approved by order of the board of trustees on 22nd April 2022 and signed on its behalf by:

C M Mason - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FARNBOROUGH CHRISTIAN OUTREACH

Independent examiner's report to the trustees of Farnborough Christian Outreach ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st July 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lance Redman FCCA FCA
For and on behalf of
HPCA Limited
Chartered Accountants
Station House
Connaught Road
Brookwood
Woking
Surrey
GU24 0ER

22nd April 2022

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st July 2021

INCOME AND ENDOWMENTS FROM	Notes	Unrestricted funds £	Restricted funds	2021 Total funds £	2020 Total funds £
Donations and legacies		34,504	-	34,504	56,875
Charitable activities Bookshop		55,138	-	55,138	75,977
Other income		15,585	-	15,585	10,771
Total		105,227	-	105,227	143,623
EXPENDITURE ON Charitable activities Bookshop		102,677	<i>-</i>	102,677	137,426
NET INCOME		2,550	-	2,550	6,197
RECONCILIATION OF FUNDS					
Total funds brought forward		68,708	177	68,885	62,688
TOTAL FUNDS CARRIED FORWARD		71,258	177	71,435	68,885

BALANCE SHEET 31st July 2021

		Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	Notes	£	£	£	£
FIXED ASSETS	_	222		000	5.000
Tangible assets	7 8	882	-	882	5,020
Investments	8	1		1	1
		883	-	883	5,021
CURRENT ASSETS	_				
Stocks	9	70,840	-	70,840	72,402
Debtors Cash at bank and in hand	10	8,260 10,857	- 177	8,260 11,034	8,327 11,050
Cash at bank and in hand		10,657		11,034	11,030
		89,957	177	90,134	91,779
CREDITORS					
Amounts falling due within one year	11	(19,582)	-	(19,582)	(27,915)
NET CURRENT ASSETS		70,375	177	70,552	63,864
TOTAL ASSETS LESS CURRENT LIABILITIES		71,258	177	71,435	68,885
ENDINIES		71,230	1,,	71,133	00,002
NET ASSETS		71,258	177	71,435	68,885
EVINDO	1.4				
FUNDS Unrestricted funds	14			71,258	68,708
Restricted funds				177	177
1000000 IMIMU					
TOTAL FUNDS				71,435	68,885

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st July 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st July 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Page 6 continued...

BALANCE SHEET - continued 31st July 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22nd April 2022 and were signed on its behalf by:

C M Mason - Trustee

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st July 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property - Straight line over 20 years
Plant and machinery - Straight line over 5 years
Fixtures and fittings - Straight line over 6 years

Related party exemption

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Funds

General unrestricted funds represent the funds of the charity that are not subject to any restrictions regarding their use and are available for application on the general purposes of the charity. Funds designated for a particular purpose by the trustees are also unrestricted.

Restricted funds are those subject to specific trusts, which may be declared by the donor or with their authority. The restricted funds of the charity are restricted income funds which are expendable at the discretion of the trustees in furtherance of some particular aspects of the activities of the charity.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Page 8 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

2. SUPPORT COSTS

			Governance	
	Finance	Other	costs	Totals
	£	£	£	£
Bookshop	26	1,125	2,850	4,001
Support costs, included in the above, are as follo	ws:			
			2021	2020
				Total
			Bookshop	activities
			£	£
Legal and professional			26	928
Sundries			1,125	1,125
Independent examiner's fees			2,850	2,725
•				
			4,001	4,778
			Bookshop £ 26 1,125 2,850	Total activitie £ 928 1,125 2,725

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Independent examiner's fees	2,850	2,725
Depreciation - owned assets	4,535	4,970
	<u> </u>	

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st July 2021 nor for the year ended 31st July 2020.

Trustees' expenses

There were £13 of trustees' expenses paid for the year ended 31st July 2021 (Nil in 2020).

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Retail and administration	4	2

No employees received emoluments in excess of £60,000.

Page 9 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

6.	COMPARATIVES FOR THE STATEMENT OF FINANCIA	L ACTIVITIES
		I I

7.

		Unrestricted funds	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		56,875	£ -	56,875
Charitable activities Bookshop		75,977	-	75,977
Other income		10,771	-	10,771
Total		143,623	-	143,623
EXPENDITURE ON				
Charitable activities Bookshop		137,426	-	137,426
NET INCOME		6,197		6,197
RECONCILIATION OF FUNDS				
Total funds brought forward		62,511	177	62,688
TOTAL FUNDS CARRIED FORWARD		68,708	177	68,885
TANGIBLE FIXED ASSETS	Improvements		Fixtures	
	to property £	Plant and machinery £	and fittings £	Totals £
COST At 1st August 2020 Additions	85,497 -	15,331 397	25,566	126,394 397
At 31st July 2021	85,497	15,728	25,566	126,791
DEPRECIATION At 1st August 2020 Charge for year	81,359 4,138	14,449 397	25,566	121,374 4,535
At 31st July 2021	85,497	14,846	25,566	125,909
NET BOOK VALUE At 31st July 2021		882		882
At 31st July 2020	4,138	882	-	5,020

Page 10 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

8. FIXED ASSET INVESTMENTS

9.

10.

			Shares in group undertakings
MADIZEE VALUE			£
MARKET VALUE At 1st August 2020 and 31st July	2021		1
NET BOOK VALUE At 31st July 2021			1
At 31st July 2020			<u> </u>
There were no investment assets o	outside the UK.		
The company's investments at the	balance sheet date in the share capital	of companies include the	e following:
The Triangle Cafe Limited Registered office: Nature of business: Coffee shop			
Class of share: Ordinary	% holding 100		
Ordinary	100	31.7.21	31.7.20
Aggregate capital and reserves Profit/(loss) for the year		£ (37,116) 5,464	£ (42,579) (11,654)
STOCKS			
		2021 £	2020 £
Stocks		70,840	72,402
DEBTORS: AMOUNTS FALLI	ING DUE WITHIN ONE YEAR		
		2021 £	2020 £
Other debtors		~ -	1,154
VAT Prepayments and accrued income		3,127 5,133	1,984 5,189

Page 11 continued...

8,260

8,327

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE TEAT	r

	2021	2020
	£	£
Other loans (see note 12)	3,500	3,500
Trade creditors	11,425	20,698
Social security and other taxes	224	212
Other creditors	955	456
Accruals and deferred income	3,478	3,049
	19,582	27,915

12. LOANS

An analysis of the maturity of loans is given below:

	2021	2020
	${\mathfrak L}$	£
Amounts falling due within one year on demand:		
Other loans	3,500	3,500

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	15,000	15,000
Between one and five years	32,500	47,500
	47,500	62,500

14. MOVEMENT IN FUNDS

WO VENTENT IN FUNDS			
		Net	
		movement	At
	At 1.8.20	in funds	31.7.21
	£	£	£
Unrestricted funds			
General fund	63,663	6,714	70,377
Fixed Asset Fund	5,045	(4,164)	881
	68,708	2,550	71,258
Restricted funds	00,700	_,000	71,200
Buy a bulb	177	-	177
TOTAL FUNDS	68,885	2,550	71,435

Page 12 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds General fund Fixed Asset Fund	105,227	(98,513) (4,164)	6,714 (4,164)
	105,227	(102,677)	2,550
TOTAL FUNDS	105,227	(102,677) ===	2,550
Comparatives for movement in funds			
	At 1.8.19	Net movement in funds £	At 31.7.20 £
Unrestricted funds General fund	52,329	11,334	63,663
Fixed Asset Fund	10,182	(5,137)	5,045
	62,511	6,197	68,708
Restricted funds Buy a bulb	177	-	177
TOTAL FUNDS	62,688	6,197	68,885
Comparative net movement in funds, included in the above are a	s follows:		
	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	143,622	(132,288)	11,334
Fixed Asset Fund	1	(5,138)	(5,137)
	143,623	(137,426)	6,197
TOTAL FUNDS	143,623	(137,426)	6,197

Page 13 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	Net		
		movement	At
	At 1.8.19	in funds	31.7.21
	£	£	£
Unrestricted funds			
General fund	52,329	18,048	70,377
Fixed Asset Fund	10,182	(9,301)	881
	62,511	8,747	71,258
Restricted funds	ŕ	ŕ	,
Buy a bulb	177	-	177
TOTAL FUNDS	62,688	8,747	71,435

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds			
General fund	248,849	(230,801)	18,048
Fixed Asset Fund	1	(9,302)	(9,301)
	248,850	(240,103)	8,747
TOTAL FUNDS	248,850	(240,103)	8,747

Unrestricted funds

The fixed asset fund is a designated fund and represents the net book value of fixed assets of the charity, for the purpose of freeing reserves that are not available for expenditure. Transfers relate to assets capitalised during the year, and outgoing resources represent depreciation charged during the year.

Restricted Fund

The Buy a Bulb fund is as a result of an appeal to pay for the new LED lights installed in the bookshop to enhance the displays.

Page 14 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31st July 2021

15. RELATED PARTY DISCLOSURES

The charity owns the entire share capital of The Triangle Cafe Limited (referred to as the cafe), a limited company registered in England and Wales. This year no management charges (2019: £nil) were passed onto the cafe.

The charity did not receive a donation from the cafe this financial year (2020: £nil).

At the end of the year, a balance of £39,242 was due from the cafe (2020: £48,782). In view of the fact The Triangle Cafe Limited was insolvent as at 31st July 2021, a reversal of provisions of £9,403 against this debt has been made in the accounts of Farnborough Christian Outreach (2020: provision of £10,815).

<u>DETAILED STATEMENT OF FINANCIAL ACTIVITIES</u> <u>for the year ended 31st July 2021</u>

	for the year ended 31st July 2021	
	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and membership fees	34,5	504 56,875
Charitable activities		
Bookshop sales	55,1	138 75,977
Other income		
Management charge	3,0	010 -
Other income Other income		1 15
Grant Income	12,5	10,756
	15,5	585 10,771
Total incoming resources	105,2	227 143,623
	100,-	110,020
EXPENDITURE		
Charitable activities		
Wages	18,4	485 17,189
Rates and water		(34) 604
Insurance		947 2,103
Light and heat	4,8	5,334
Telephone and internet		506 3,556
Postage and stationery		959 1,835
Advertising		266 312
Sundries		171 53
Purchases	39,3	
Rent	16,	
Repairs and maintenance	15,9	
Dues and subscriptions		675 114
Depn improvements to property		138 4,275
Depn plant and machinery Computer equipment	-	398 695 - 168
Bank charges and interest		346 416
Credit card commission		487 609
Credit card costs		414 420
Provision against subsidiary		403) 10,815
	98,6	576 132,648
	70,	102,010
Support costs		
Finance		26 020
Legal and professional		26 928
Other		105
Sundries	1,1	1,125

<u>DETAILED STATEMENT OF FINANCIAL ACTIVITIES</u> <u>for the year ended 31st July 2021</u>

	2021 £	2020 £
Other	~	~
Governance costs		
Independent examiner's fees	2,850	2,725
Total resources expended	102,677	137,426
Net income	2,550	6,197